

Rolleston on Dove Parish Council - Minutes of Meeting

Minutes – Meeting held Monday 8th January 2018, 730pm

Location	Old Grammar School, Rolleston on Dove
Attendees:	Cllr J Wyatt, Cllr Sanderson, Cllr E McManus, Cllr S McManus, Cllr B Toon, Cllr C Stewart, Cllr B Gooding, Cllr M Robson, County Councillor P White, J Fowkes, (Youth Rep), J Bucknall Clerk, 9 members of the public.
Distribution:	Attendees, those who gave apologies, Website, Burton Mail
Chairman:	Cllr J Wyatt
Next Meeting:	January 15th 2018, 7:30pm – Best Kept Village and Highways Sub-Committees, Rolleston Club Committee Room February 12th 2018, 7:30pm – Full Parish Council Meeting
Purpose of Meeting: To discuss regular parish council business	
<u>AGENDA ITEMS</u>	
<ol style="list-style-type: none"> 1. Public question time and presentation of petitions 2. Apologies for absence 3. Declarations of interest 4. Planning applications, planning decisions and other planning matters 5. Correspondence received 6. Report of County Councillor 7. Report of Borough Councillor 8. Report of Parish Councillors 9. Minutes of meeting held on 11th December 2017 (to approve) 10. Matters arising from minutes of previous meeting 11. Neighbourhood plan 12. Precept 13. Finance and accounts for payment, and income 14. Mission Statement 15. Five Year Plan 16. Website 17. Tractor replacement 18. Items for next agenda 	
Confidential Items - Members of the Public and Youth Representatives will be requested to leave at this point.	
Contracts review	

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
1.	PUBLIC QUESTION TIME AND PRESENTATION OF PETITIONS		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
1.1	<p>A resident raised the SCC rights of way consultation. An excellent summary of concerns was given. Chairman noted that this will be discussed later in the meeting.</p> <p>A second resident raised the same consultation. He requested support from the PC to push SCC to use the British Standard for Gaps Gates and Stiles (BS5709:2006). None of the styles in this area comply with the guidelines. He has already requested SCC use the Standard and they replied stating they won't. Resident to send response to Clerk.</p> <p>Derbyshire work very well with landowners but SCC don't follow the same system. Cllr Sanderson noted the PC have been to landowners in the past about changing stiles and non were in agreement.</p> <p>Cllr Wyatt noted that it is absolutely critical for SCC to get value for money and that both residents were right to ask for support. He also agreed the British standard is the right way forward.</p>		
1.2	<p>A resident noted an error on the Environment Agency website. It states that Station Road, the school and the Spread Eagle are all at risk from reservoir flooding. As there is no reservoir near here this must be an error. The resident has requested support in requested this is corrected. Cllr Wyatt agreed for the PC to write requesting it looked into. Clerk also to send the link to other village organisations who may also wish to write.</p>	Clerk	Complete
1.3	<p>A resident has requested the PC look into the possibility of getting the left hand side of the entrance to the Jinny trail cleared professionally of saplings then replant with native species and bulbs, and also a reminder that the PC agreed to fund as and when funding becomes available to repair sections of the cattle dock.</p> <p>Cllr Wyatt suggested the PC email all local garden centres for contributions of bulbs/trees. Cllr B Toon suggested applying to ESBC Neighbourhood Fund.</p> <p>Clerk to get advice on the time it would take to clear the saplings and other hanging broken branches further along the trail.</p>	Clerk	Complete
2.	APOLOGIES FOR ABSENCE		
2.1	Cllr J Toon.		
3.	DECLARATION OF INTEREST		
3.1	None noted.		
4.	PLANNING APPLICATIONS		
4.1	P/2018/00011 removal of branch from Ash tree T306 of TPO1 1 Beacon Road - No objections.		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
4.2	P/2017/01543 listed building application for the installation of replacement illuminated and non-illuminated signs to include 4 fascia signs 1 hanging sign and 4 hoarding Spread Eagle Public House. Cllrs object to 5 metre sign behind the finger post which could be distracting. Ask for clarification on the siting of this sign, 5m is too high and too close to the finger post on a dangerous junction. Cllrs would prefer the height to be between 2-4 metres and sited somewhere further onto Spread Eagle land. Cllrs also object to the sign being lit as the area is not in a poorly lit area.	Clerk	Complete
4.3	P/2017/01556 reserved matters application for the erection of 110 dwellings (phase 1) including details of appearance, landscaping, layout and scale, site of Glenville Farm – It was noted that the green gap is kept, and this phase does not include any highways work onto the Rolleston Road side of the site, this will be included in phase 2. Cllrs are still concerned about the amount of additional traffic on Harehedge Road and Tutbury Road. Cllrs also requested a planning condition be imposed for the times and access of construction traffic to minimise disruption to local residents.	Clerk	Complete
5.	CORRESPONDENCE RECEIVED		
5.1	Cllrs discussed the SCC rights of way consultation. Cllr Wyatt talked through the proposals of grading all footpaths (a) – highly used, (b) – across fields and (c) – overgrown routes i.e. not used as much. Each footpath would then have its own targets for repairs etc. It looks to push responsibility to Parish Councils and volunteers. SCC also proposes a new website to report faults. Cllrs are concerned over the cost of materials for repairs, where liability might lie and whether training would be provided to volunteers. Also of concern is that a footpath rated as (c) could be blocked and there would be no timescale from SCC to ensure it is open for use. Concerns from residents also shared that the consultation hasn't been full enough with land owners and delays with Parish Councils, and that the British Standards should be adopted. It was noted that landowners may be reluctant to engage as some people do not stick to footpaths. It was Proposed by S Sanderson and seconded by B Toon for the Clerk to feedback concerns to SCC.	Clerk	Complete
6.	REPORT OF COUNTY COUNCILLOR		
6.1	Getting towards setting SCC budget for 2018-19, which looks very tight with a deficit of several million pounds. Social care costs, childcare, transport and SEN and statemented education places have all increased. The rights of way review is an illustration of the deficit. Cllr White is looking at increasing the number of grit bins around the		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
	area. PC to located places. Criteria to be sent to Clerk. Cllr White can attend the Highways sub-committee meeting on 15 th Jan. De Ferrers 6 th form centre with its excellent facilities is now being used and means an increase in capacity at the Outwoods sites..		
7.	REPORT OF BOROUGH COUNCILLOR		
7.1	Planning Enforcement have attended College Fields to check on the work being carried out by Bellways. Security fencing has been erected, but no work has started as a reserved matters application has not been submitted. If resident's driveways are blocked, it's a Police or Highways issue rather than a Planning issue. Brookhouse application has not yet been submitted. The fields behind the hotel were flooded recently. Photographic evidence has been submitted to the Planning Officer by a resident. Clerk to contact Paul Farrer at ESBC to report road sign names which need replacing, by applying for a few at a time. Replace the worst looking or faded ones.	Clerk and Chairman	12.2.18
8.	REPORT OF PARISH COUNCILLORS		
8.1	<u>Cllr B Toon</u> – grit bins are being used. There are still drains blocked. The ditches near Blue Cross need to be cleared. <u>Jacob Fowkes</u> – gates to Hall Ground still look bad, it was back in December 2016 that they were started to be restored, Clerk to check the listed status of them then write to the owner. Lose kerb stones on Spread Eagle bridge, there are many pavements with weeds. <u>Cllr S McManus</u> – there are trees near the Stretton boarder on the Jinny trail need taking down. Clerk to progress with tree surgeon. Much has been said on Facebook and other through other means about the work done on College Fields. It was agreed that the Clerk should contact Bellways to invite them to the next meeting for them to give a presentation of where they are with the application, and the S106. <u>Cllr E McManus</u> – Craythorne Road ditches need litter picking as per the contract. <u>Cllr Gooding</u> – can the street cleaning vehicle come to the area; area of concern is outside the Spread Eagle pub and island. Clerk to ESBC to arrange this. Chapel Lane potholes to be reported again. <u>Cllr Sanderson</u> – Security fencing has been cut through on College Fields, but a note has been put on Facebook reminding residents that it is private land. Clerk to contact Bellways to ensure security is maintained. <u>Cllr Wyatt</u> – Bollards on the chicanes need cleaning as do all recreational signs.	Clerk Clerk Clerk Clerk Clerk Clerk Clerk	<i>Ongoing</i> <i>Complete</i> <i>Complete</i> <i>Complete</i> 31.1.18 <i>Complete</i> <i>Complete</i> <i>Ongoing</i>

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
9.	MINUTES OF MEETING HELD 11TH DECEMBER		
9.1	Cllr Sanderson circulated an image of the Tree seat proposed by the Civic Trust. Cllr Sanderson to ask Civic Trust for proposals for the ground under the tree, and the cost of maintenance of the bench.	Cllr Sanderson	12.2.18
10.	MATTERS ARISING		
10.1	Covered in the item above. Amendment required to 7.3 the College Fields application only has one year remaining. Minutes agreed with two typos and signed at a later date.	Clerk and Chairman	<i>Complete</i>
11.	NEIGHBOURHOOD PLAN		
11.1	Grant funding has been received. Email exchanges have been circulated to all to show progress over the last month. Next meeting is on Friday 12 th January then Monday 15 th January with Urban Vision. Still on track for completion. Discussing the possibility of a traffic survey into the village. There is no funding for this so need to look for funding separately. No brief has been decided on. SCC may be able to help with this.		
12.	PRECEPT		
12.1	Cllrs discussed the options for Precept 2018-19. Funding for £1400 from SCC for the Lengthsmans agreement has been lost 2018-19 then £1800 less the following year due to the loss of the top up grant from ESBC. The decision could be that we cut the grass three times less (£500 each time) or increase precept by £2.13 per household, then another £1.13 increase the following year (or six less grass cuts). SCC have a legal limit of a maximum increase of 3% plus an additional 3% for social care. PC does not. Clerk talked through the total precept the PC would receive by increasing by certain amounts per household. Cllrs voted unanimously to increase the precept. This was followed by a vote to raise the precept by £5 per household. This was agreed unanimously. This equates to a percentage increase of 14%. This would allow for the current provision of village maintenance, inflation, plus additional work to invest in the village. It was further discussed whether a staged increase would be needed over the next few years. It was agreed that the PC owe it to the village to have this debate every year. Now need to proactively explain why this decision has been via all communication channels. This should state figures and to compare to other areas.	Clerk	<i>Complete</i>
13.	MISSION STATEMENT		
13.1	Over the next week all Cllrs come up with a statement each and circulate to all over email.	All Cllrs	<i>Complete</i>
14.	FIVE YEAR PLAN		

	<u>Note</u>	<u>Action</u>	<u>Deadline</u>
14.1	It was discussed that each project could not be discussed at every full PC meeting due to time restraints. It was agreed that each project lead will bring proposals as and when to the full PC meeting, and update on their project when they feel it is required. Each project lead to create a simple action plan for circulation on each project with a summary into the BKV subcommittee. Cllr Stewart to create a template for all to use.	Cllr Stewart	15.1.18
	Standing orders were suspended at 9:30pm		
15.	WEBSITE		
15.1	Cllr S McManus circulated a simple website which he was able to build in only a couple of hours. It was decided that in order to be future proof a more robust platform should be used. Wordpress would costs up to £15 per month approximately. This is cheaper than current provision. Content was discussed and it was agreed that the new site would provide links to other village organisations. However it was noted that residents need a reason to visit the site. rollestonondovepc@ was agreed on as the site name.	Cllr S McManus	<i>Complete</i>
15.2	Clerk to contact Webmaster to explain the change. Finances will be discussed at the February meeting.	Clerk	<i>Complete</i>
16.	REPLACEMENT TRACTOR		
16.1	Waiting on a decision from SCC on grant funding. Carry forward to February. <i>Post meeting note: grant for the full amount of £1200 confirmed.</i>	Clerk	<i>Complete</i>
17.	ITEMS FOR AGENDA		
17.1	Website, Tractor		
18.	ACCOUNTS FOR PAYMENT		
18.1	All invoices were signed for payment, with an additional invoice for £60 for Barnett Tree Services for the removal of the dangerous overhanging branch at Tafflands.		
19.	CONFIDENTIAL SECTION		
19.1	Contract tendering. It was agreed that the tender should be advertised on or before 1 st February in the Burton Mail, Facebook and Website. Closing date of 28 th February. At some time in March meet and decide on each contract. Before 1 st February Clerk to reallocated the areas and produce a quality matrix for review meetings. Clerk to speak with each Contractor to explain the process and see if they have anything to feedback as we don't intend to meet with them before the decision is made.	Clerk	<i>Complete</i>