

ROLLESTON ON DOVE PARISH COUNCIL
CLERK'S REPORT AUGUST 2017

PART 1

1. PLANNING APPLICATIONS

P/2017/00932 - Single storey rear extension to existing orangery & new porch to the front, 5 Shotwood Close

P/2017/00927 - Erection of a single storey rear extension, 5 Meadow Fields

P/2017/00916 - Proposed loft conversion and building up of the existing hipped roof to form gable, 147 Craythorne Road

2. PLANNING DECISIONS

The following applications have been permitted:

P/2017/00549 – conversion and alteration of existing garage to form class 1 business office for embroidery business at La Campina, Anslow Lane

P/2017/00491 - Crown reduction of one Cherry tree and one Magnolia tree at Topiary Cottage Station Road

P/2017/00639 - Installation of 8 UPVC windows to replace existing timber windows at 4 Shotwood Close

3. NEIGHBOURHOOD PLANNING

Copy of editable version passed on to the Steering Group for the start of the re-write. They have met with Urban Vision who have sent a project plan. They anticipate the cost to be £250 plus vat plus reasonable travel expenses. This was approved via email by all Councillors. Clerk has asked Lisa Claber to ensure invoice is sent for attention of the Parish Council.

PART 2

4. FINANCE

There are opportunities to bid for funds from Safer Roads Partnership and Staffordshire Community Fund. Clerk looking into the possibility of traffic calming for Knowles Hill and play equipment.

Insurance Claim for the damage to Spread Eagle Bridge has finally been approved. Clerk awaiting the go ahead for the work.

Accounts sent to Cllrs Wyatt and E McManus for saving 'off-site'.

5. BANK RECONCILIATION

Q1 ending 30.6.17

Opening Balance	35,912.33	12,628.23	
	48,540.56		As per bank statement
Payments	11,355.20		
Receipts	24,598.33		
	48,614.97	13,288.92	
Closing Balance	61,903.89		As per bank statement
	<u>61,783.69</u>		As per my records

Copies of bank statements sent to Cllr E McManus for purposes of Financial Control.

	Q2 ending 30.9.17		
Opening Balance	48614.97	13288.92	2 x bank accounts
	61903.89		As per bank statement
Payments	6912.76		
Receipts	735.9		
Closing Balance	41730.19	13996.84	2 x bank accounts
	55727.03		As per bank statement
	55727.03		As per my records
includes £30,000 environment agency funding			

6. ACCOUNTS FOR PAYMENT

BACS

Jane Bucknall	£520.98
HMRC (Tax)	£130.20
Jane Bucknall (Home Broadband)	£21.50
Jane Bucknall (mileage claim Feb-July)	£80.10
Mr J Deacon	£786.86

(Environmental contract)

Mr J Deacon £102
(Elizabeth Ave repairs)

Mr J Deacon £216
(Repainting Elizabeth Ave swings)

Mr J Deacon £384
(Repainting Elizabeth Ave skate ramp)

Mr J Deacon £268.19
(Bench repair and repaint Tafflands)

Mr P Gould £1127.34
(Mowing contract)

SLCC £41.40
(Rearranged regional seminar)

Midshire £113.41
(Copier charges)

Id Mobile LTD £26.99

Income

£85.85 Civic Trust half cost of plants
£707.36 VAT reclaim Q1 2017-18
£0.56 interest

7. CORRESPONDENCE RECEIVED

Email received from Sylvia Martin:

Dear All,

I know we are only just into July, but this is an early note to get the date in your diaries before the holidays.

St Mary's is planning our Advent Festival, this year to take place Friday – Monday, December 1st - 4th.

Our theme this year will be, "A Taste of Christmas".

*I hope that your group will wish to take part again & you are invited to a **short** meeting in church on Wednesday 6th September at 7pm. I will send a reminder nearer the time.*

I am using my contact list from "A Winter's Tale" for this message & if this no longer applies to you I would be grateful if you would pass on to the appropriate person.

Many thanks

Sylvia

Clerk has been part of the Task and Finish Group with Staffordshire County Council looking at managing Highways tasks without funding for Lengthsmans agreements and local Highways Teams.

Email received from Rolleston Scouts who wish to install permanent orienteering control markers around Tafflands. Clerk has met with them to discuss. They will provide a map of the area detailing where they wish to install the markers, and on what equipment/fixtures.

Letter received regarding bus service consultation. Copies have gone up in noticeboards and on the village website. Consultation opens 24th July. Resident concerned that whilst it has gone onto the noticeboards, it went up a few weeks after the copy was posted on the website.

Staffordshire Road Safety Grants information received. Grants for £500-£5000 to fund road safety initiatives. Clerk to look into feasibility of calming measures on Knowles Hill.

An email received from a pupil at De Ferrers Academy who wishes to carry out some coursework on the waterways through the village. I granted permission requesting that she carry her risk assessment with her. I have also asked whether she would like to share a copy of her investigations with us.

Report received from a resident that Himalayan balsam is growing in the alderbrook near the bridge at the spread eagle. She states that it is a very invasive non-native plant which will be very difficult to control if not pulled out before it sets seed. Clerk has spoken with Contractor to remove.

Application received from Clare Stewart to become Parish Councillor. We will co-opt at the September PC meeting.

Copied into correspondence between Residents and County Cllr White regarding the failed repairs of the pavement outside 30 Church Road. It appears there may be a burst water pipe below the surface which has affected the repairs. An Inspector has been to site and aims to repair within seven days but the permanent repair may take longer.

Email from Resident concerning the approved landscaping plan on Shotwood Close which included 40 Pyracantha bushes. Resident asked for permission to cut back. ESBC content.

Damage to Craythorne Carpark concrete fencing and metal bar. It appears a car was also driven onto the field after the damage allowed access. This was a worry in light of last year's Traveller incursion. The damage was reported promptly by Mr Deacon and repaired within a few hours. Clerk reported incident to the Police. On the same evening it appears that a Resident also reported concerns of lots of cars with loud music playing from them to the Police. It could be that the incidents are linked. Clerk has been in contact with PCSO.

Phone call received regarding trimming of hedges at Elizabeth Avenue by Resident who lives adjacent to the field. He requested they are trimmed as they are getting very tall again. I informed him that as these are on the maintenance schedule they will be dealt with in the near future.

Email from resident of Shotwood Close regarding over grown hedges on Church Road. Clerk has written to residents requesting they cut them back. Improvement already seen. Resident urged to report further specific addresses causing obstruction of the footpath.

Resident also concerned with parking on the open space at Shotwood Close. Clerk explained bollards will be installed once the PC owns the land. He also is unhappy with the messiness of the entrance to Shotwood Close. It appears the hedges have grown over the grass verges making them narrower over time. Clerk to speak with Contractor to address this issue.

Letter from Diocese of Lichfield requesting agents contact Clerk regarding the Glebe land.

Clerk attended Writing for Business course 7th August. Clerk and Chairman will review outcomes at 1:1 sessions.

Planning Enforcement have been to visit the hay barn on Dovecliffe Road. There was a concern that heavy landscaping carried out by the owners have may have needed planning permission. Planning Enforcement have concluded the work is permitted, not permission needed.