

**ROLLESTON ON DOVE PARISH COUNCIL**  
**CLERK'S REPORT JUNE 2017**

**PART 1**

**1. PLANNING APPLICATIONS**

Considered outside of the meeting via email:

P/217/00549 – Change of use from residential garage to business use - La Campina Anslow Lane  
Councillors had no objections to this application

P/2017/00546 - Erection of a single storey side extension to form conservatory, Burnside House,  
Burnside  
Councillors had no objections to this application

To be considered at the meeting:

P/2016/01659 - Conversion of former hotel and coach house to form 10 residential units and the  
erection of 8 new dwellings comprising 2 pairs of semi-detached dwellings and 4 detached dwelling,  
including the erection of a single storey rear extension, demolition of an existing outbuilding and  
conservatory, land at Brookside hotel

(The application for the Brookhouse also includes P/2017/01663 - Listed Building application for  
internal and external alterations to facilitate the conversion of former hotel and coach house to 10  
residential units, including the demolition of existing outbuilding and conservatory, the erection of a  
single storey rear extension, and creation of and alteration to window and door openings)

P/2017/00459 – Crown reduction by 2-3 metres of one cedar Tree, 6 Knowles Hill

**2. PLANNING DECISIONS**

The following applications have been permitted:

P/2017/00042 - Erection of a part two storey and single storey rear extension Somerleyton, Tutbury  
Road Rural

P/2017/00372 - Erection of a detached garage Dale Cottages, 10 Dovecliff Road

P/2017/00371 – Replacement of six front windows, Topiary Cottage, 1 Station Road

P/2017/00296 - Erection of boundary wall to left hand side of property, Land adjoining 4 Marston  
Lane

P/217/00439 – Removal of one sycamore, 5 Oak Trees Close

The following applications have been rejected:

APP/B3410/W/17/3168549 Cliff House, Dovecliff Road due to it being outside the settlement

boundary.

### 3. NEIGHBOURHOOD PLANNING

Meeting held with ESBC Monday 22<sup>nd</sup> May.

Notes have been received from ESBC regarding the Plan in its current form and the settlement boundary. These notes show what work is required.

## PART 2

### 4. FINANCE

Journalists now have the right to inspect the accounts (but it's still only electors who can raise questions and objections with the external auditor).

The Local Audit (Public Access to Documents) Act 2017 (the Act) received royal assent on 27 April 2017. The Act extends rights of inspection under section 26 of the Local Audit and Accountability Act 2017 to include journalists and citizen journalists. The Act defines a journalist as 'any person who produces for publication journalistic material (whether paid to do so or otherwise).'

While the Act extends rights of inspection, there are no changes in respect of external auditors' additional powers and duties. The rights under the Local Audit and Accountability Act 2014 to ask the auditor questions about the accounts, and to make an objection at audit, continue to be restricted to local government electors only.

This is applicable to all smaller bodies for the 2016/17 year of account and this year's period for the exercise of public rights. So it is even more crucial that when you have approved your Annual Governance Statement and Accounting Statements, you make sure you publish them on your website along with the Notice and Declaration and commence the 30 day period for the exercise of public rights (covering the first 10 working days of July) - there may be more interest this year with journalists wanting to inspect the accounts.

Quote for an 'Honours Board' for Rollestonians of the Year range from £130-over £1000. Clerk has also put the request to Rev Whitehead. PC decision required.

Purchase Order received from SCC for annual grass cutting. Invoice sent, worth £3627.92

### 5. BANK RECONCILIATION

	<b>Q1 ending 30.6.17</b>	As at end May 2017
<b>Opening Balance</b>	35912.33 12628.23	
	48540.56	As per bank statement
<b>Payments</b>	7,420.36	
<b>Receipts</b>	24597.77	
	52429.61 13288.36	
<b>7Closing Balance</b>	65717.97	As per bank statement
	<u><b>65717.97</b></u>	As per my records

Copies of bank statements sent to Cllr E McManus for purposes of Financial Control

6. **ACCOUNTS FOR PAYMENT**

BACS

Jane Bucknall                      £488.79  
(Salary)  
Includes underpayment from May of £7.91

HMRC                                  £120.20  
(Tax)

Jane Bucknall                      £45.58  
(Phone and Broadband)

Jane Bucknall                      £100  
Petty Cash

Mr J Deacon                        £786.86  
(Environmental contract)

Mr P Gould                         £1127.34  
(Mowing contract)

Wilshee's                            £220  
Skip Hire for Clean up

SLCC                                 £40.80  
Regional Training Seminar

Jane Bucknall                      £98  
Repayment for Tutbury Crystal

Manor Park Nurseries            £171.70  
Summer plants for troughs

Barnett Tree Services            £250  
Leaning trees on Jinnie Trail

PEAC                                 £210.74  
Copier rental

Income

Staffordshire County Council for bridge curb repair £117.12  
Bramble Rose sponsorship of banners £54.72

## **7. CORRESPONDENCE RECEIVED**

Highways – 4078511 potholes along station Road, no action and the road is inspected monthly. Clerk has complained that no action will be taken and have copied in County Councillor. Since then a few potholes have been marked for repair, but certainly not all.

Highways – 4081762 flooding incident of 18<sup>th</sup> May Severn Trent have attended site. There was an issue with blocked drains with they cleared.

Letter received from St Mary's Church asking us to remove the trees and bushes from The Croft which are touching or near to the wall of the Churchyard near the jitty from the pub carpark. Clerk has requested clarification on which trees are causing concern.

Letter from a resident of Meadow complaining about the buses which are now going round Meadow View. Clerk has responded stating that we did question this with the bus company involved, but that it means there are now two buses per hour serving the village.

Notice of Parliamentary Election June 8<sup>th</sup> 2017 received and placed on noticeboards.

Email received and passed on to all Cllrs from Inspector Bob Champeau of Staffordshire Police inviting all to an open day at Police Headquarters, Weston Road, Stafford on Sunday 04<sup>th</sup> June. This was advertised and forwarded to Members.

Reply received from the owner of the former Brookhouse Hotel stating his intention to deal with the tree overhanging the footbridge at Brookside. The dead tree has since been removed.

Letter received from Mr Maxfield owner of the former Brookside Hotel requesting PC support of his application, outlining his reasons for it.

Letter received from resident Ms Wright of Alderbrook Close objecting to the Brookside planning application.

Email received from the Environment Agency in response to a concern raised by Mr and Mrs Gawthorpe over the colour of the railings at the new salmon jump along Marston Lane. They have concerned the silver railings will be painted green during 2017.

Email received from Flood Action Group Co-ordinator regarding a site meeting to take place on Friday 16<sup>th</sup> June in the morning. Clerk will attend.

Damage to Jinnie Trail sign. The Station Heritage Group have removed and straightened the sign and ordered a further bracket, however the vinyl covering has been damaged which in time will let water in and damage the sign further. Mr Baker has requested further funding to replace the sign. Back in 2012 the PC authorised the funding of £425 plus vat. Decision required by PC.

Invitation to fly the red ensign on the flag pole for Merchant Navy Day on 3<sup>rd</sup> Sept 2017.

Letter received from resident Mr Alan Partington of Station Road requesting support from SCC Flood Risk Officer (Mr D Hughes). Letter acknowledged with Mr Partington. Clerk has been in contact with him and awaits his response before writing back to Mr Partington.

Request for support from Resident Ms Doreen Swan of 83 Knowles Hill for SCC to repair the land at the side of the road which connects the footpath and her drive. She has been chasing maintenance/repair for years. Clerk has contacted Highways and awaits response. Ms Swann is aware Clerk will be back in touch once any response is received. Highways reference 4082445.