

ROLLESTON ON DOVE PARISH COUNCIL
CLERK'S REPORT TO MEETING TO BE HELD ON
MONDAY 14th APRIL 2014

1. PLANNING APPLICATIONS

The following planning applications have been received for consideration:-

P/2014/00263 Erection of a part single storey part two storey rear extension, including the installation of doors and windows to west elevation and the formation of garden steps, 230 Station Road.

P/2014/00353 Crown thinning of one walnut tree by 15% and cut back branches from the roof of the house (T1 of TPO 222) Alderbrook House, 2A Station Road.

P/2014/00369 Formation of an agricultural access and area of hard standing, Leabrook, Cornmill Lane

P/2014/00393 Felling of a Walnut tree (Tree 212 of TPO number 1) Brereton, Hall Grounds.

It was necessary to comment on the following application outside of a meeting:-

P/2014/00300 Retention of air conditioning unit, Meadow Lodge, Home Farm, Church Road.

Rolleston on Dove Parish Council would like to comment that they do not like "retrospective" planning applications, but in this instance have no objections to this application as long as the unit is quiet and there are no neighbour objections.

2. PLANNING DECISIONS

The following planning applications have been approved:-

P/2014/00082 Felling of one cherry tree, reduction in height of four yew trees by 1.5 metres along with taking it back to close to the boundary with the neighbour and cutting back from the silver birch, and removal of two low branches and crown thinning by 10% of one damson tree, Ivy House, Chapel Lane.

P/2014/00210 Erection of a single storey rear extension, 15 Walford Road

P/2014/00170 Felling of 3 conifer trees and crown raise one cedar tree by 2 metres, 6 Knowles Hill.

P/2013/01484 Erection of three detached dwellings, detached triple garage, detached garage and car port and construction of vehicular access, Land at Craythorne Road. **In response to the Parish Councils correspondence a copy of the Delegated report for this application has been received for member's perusal.**

The following email has been received from ESBC Planning Department:-

RE: Removal of two Lime Trees, Spread Eagle Public House, Rolleston on Dove

I refer to your email to my colleague Jonathan Imber earlier today with regard to the removal of two Lime trees from the car park of the Spread Eagle Public House. I would advise you that the applicant supplied a report from a registered tree specialist on the 12th March 2014 and following a site inspection on the 13th March 2014, it was agreed that the trees were in a state of decline and could pose a danger of failure. As such the felling of the two Lime trees is exempt from the requirement to submit a tree notice under Regulation 14(1)(c) of the Town and Country Planning (Tree Preservation) (England) Regulations 2012.

However, it has been advised that two replacement trees of an appropriate size and species must be planted in this location, to compensate for the loss of the two Lime trees, in accordance with Section 206(1) (b) of the same Act. The replacements should be planted in the same or the immediately following planting season (October to March 31st) following the felling of the tree. The applicant suggested that they replace the two lime trees with two Weeping Silver Lime trees (*Tilia petiolaris*), and I confirmed that this was acceptable.

3. PARISH COUNCIL VACANCY

The vacancy notice has been displayed for the applicable period. ESBC have confirmed that they have not received a request from ten electors for an election to take place and it is therefore for the Parish Council to co-opt a replacement member.

4. YOUTH REPRESENTATIVE

Following his attendance at the March Parish Council meeting, Arthur Bailey has advised that he would like to be co-opted to stand as Youth Representative and the clerk has invited him to attend the April Parish Council meeting.

5. NEIGHBOURHOOD DEVELOPMENT PLAN

This meeting was attended by Cllr B Toon, Cllr C Warren, Cllr S Anderson, Cllr J Wyatt, Mr. B Edwards and the clerk. A copy of a report made by Mr. Edwards has been circulated to members. ESBC have advised that they will not be able to action the agreed items at the meeting until after 11th April due to the work that they are currently undertaking on the Local Plan submission.

At the above meeting with ESBC they advised that they have reviewed the Settlement Hierarchy and Rolleston will remain a Tier 1 Strategic Village.

6. SCC HIGHWAYS MEETING

The following notes have been received from the meeting held on 10th March 2014. Additionally, attached for member's information, are copies of two presentations which were made at the meeting:-

Dear Parish and Town Councils,

Thank you for attending the briefing session on Monday 10th March. As requested please find attached the Power Point presentations that were used by Nick Dawson and Mary Anne Raftery. I have also listed below the main points of discussion. Over the next few weeks we will try and provide a response to those questions where we undertook to provide a reply. Please let me know if you think I have either misunderstood or overlooked a question.

1. Small scale development.

It was acknowledged by Nick Dawson that the assessment of the impact of small scale development would normally be undertaken by an experienced development control officer rather than as part of a formal Transport Assessment (for reference current guidance is no assessment < 50 housing units, Transport Statement up to 80 full Transport Assessment and Travel Plan 80+)

2. Consultations with the Borough Council

A number of Councils said that they would prefer to make their comments on the highways aspects of development proposals direct to SCC. Graham Hunt confirmed that this would not be possible. The County Council were not the planning authority and were only a consultee like Parish and Town Councils.

3. Borough wide Transport Assessment

Nick Dawson confirmed that SCC had not undertaken a modelling exercise for Uttoxeter of the emerging Local Plan proposals. The assessments that had been done to inform the priorities listed in the Draft Borough Integrated Transport Strategy (published on our Website) related to individual sites, where firm proposals had been made that could be assessed. Further work will be undertaken to finalise the Strategy and local priorities in time for the Examination of the Plan. The Government's announcement of funding for the A50 Growth Corridor (two new grade separated junctions, potential closure of two at-grade junctions) created the opportunity to address concerns @ the housing and employment impacts in Western Uttoxeter.

4. Contact details for the Community Highway Liaison Officers

A number of Councils said that they did not know who was their Liaison Officer. Mary Anne Raftery agreed to provide contact details for the team.

5. Community Gang

A number Councils said that they were not clear when the Community Gang would be working in their parish. This was a problem that had emerged over the last 12 to 18 months. Mary Anne Raftery agreed to look at the issue.

6. Highways Agency

Concern was expressed that the Councils had received no feedback on discussions regarding improvements to the liaison between SCC and the Highways Agency. Graham Hunt undertook to find out what was the current situation

7. Accident data

Concern was expressed that the County Council was not taking into account accidents that did not involve personal injury. Frequent 'damage only' accidents at the same place could be an indicator of higher risk. Mary Anne Raftery said that there is scope to feed this information into the Divisional Highways Programme and asked Councils to report any pertinent information alongside their concerns for locations where road safety could be improved.

8. A38 Diversions

Concern was expressed that no advance warning had been given in respect of the diversions. There was also strong doubt that the route north would work because it involved going through Hatton which was difficult for HGV's to pass through so they would use other routes. Graham Hunt confirmed that he had spoken to the Highways Agency regarding the lack of consultation with the Parish and Town Councils and was waiting for a response from them. He also undertook to feed back the comments regarding the difficulties at Hatton.

7. GOOD NEIGHBOUR SCHEME

The attached letter has been received from the Community Council of Staffordshire for consideration.

8. BROOK HOLLOW

The attached correspondence has been received from Mr. Finch for consideration.

9. FLOODING

A meeting was held with a representative from SCC and the Environment Agency on 28th March. This meeting was attended by Councillor Adams, Councillor B Toon, Councillor J Toon, Councillor C Warren and the clerk. An amount of between £35,000 and £38,000 is available to the Parish Council to be spent on flood risk mitigation. Both SCC and the EA have suggested that the most appropriate scheme to spend the money on is the clearance of the downstream ditches/watercourses. If the Parish Council accepts the funding, it will be paid to the Parish Council who would then be responsible for the payment of contractors etc. Dave Hughes, Flood Risk Manager, SCC would be happy to co-ordinate the project, including the appointment of contractors, liaising with land owners, scheduling works, overseeing contractors etc. The ditches for clearance have already been identified by SCC and preliminary talks have taken place with landowners, who are all on board.

With regards to the replacement of the broken pipe on Beacon Road, the grant application has been accepted. The model will be completed this financial year (2014-2015) with a view to the works being programmed into the next financial year (2015-2016).

10. SECTION 150 (5) CHEQUE SIGNING REPEALED

A press release is attached for member's reference/consideration.

11. EAST STAFFORDSHIRE BOROUGH COUNCIL – CONSULTATIONS & LOCAL PLAN

Notification has been received of the following consultations:-

Revised Sustainability Appraisal Report will be available for you to view and comment between the following dates:

Start date: 19/03/14 11:55 End date: 02/05/14 12:00

Please select the following link to view this event: http://eaststaffsbc-consult.limehouse.co.uk/portal/revised_sa

If the link appears to be broken, please try copying the entire link into the address bar on your web browser.

Housing Choice Supplementary Planning Document will be available for you to view and comment between the following dates:

Start date: 04/04/14 14:50 End date: 07/05/14 00:00

Please select the following link to view this event:

http://eaststaffsbc-consult.limehouse.co.uk/portal/housing_choice_spd_april

LOCAL PLAN

It is understood that the proposed amendments to the pre submission local plan were approved at full council on Monday 24th March. A copy of the Report to the Council is attached for reference.

The Executive Summary advises as follows (Page 1):-

“Having reviewed the representations made on the Pre-Submission Local Plan, it is considered that they do not raise any fundamental issues that require the Council to reconsider, withdraw or delay the submission of the plan”.

Tutbury Road/Harehdege Lane (Page 8)

Several comments on this allocation questioned the position of the Strategic Green Gap, the impact on the surrounding countryside, road network and coalescence with Rolleston on Dove. Many comments requested that the allocation was reduced to 300 dwellings, rather than the 500 dwellings allocated. It is proposed to amend the Strategic Green Gap to remove the conflict with the allocation and housing application to make the plan sound. An application has been submitted to the Council and is awaiting determination.

- **Amend the strategic green gap allocation at Tutbury Road, Burton upon Trent to reflect the correct location of the current planning application.**

Tier 1 Strategic Villages (Page 11)

No modifications are proposed for the site allocation at Rolleston on Dove

The next stage will be for ESBC to submit the local plan to the Secretary of state through the Planning Inspectorate and an examination will be held by an Independent Inspector. The purpose of the examination is to consider whether the Submission Local plan complies with the legal requirements and is “sound” as judged against the “tests” of soundness.

12. JINNY NATURE TRAIL

A joint meeting took place with Stretton Parish Council on 25th March. Stretton PC have advised that a Spring Walk has been arranged between the two Parish Councils for Sunday 11th May, commencing 11am (revised start time requested from Stretton Parish Council), Stretton end and asked for a sandwich lunch to be arranged at the Jinny following the walk. Stretton PC have advised that they will share this cost with Rolleston PC and anticipate that around 8/9 members from Stretton will attend. Rolleston members are asked to confirm attendance so that the refreshments can be arranged.

A Councillor who attended the meeting will be invited to provide an overview of the meeting to members.

13. DEFIBRILLATOR

It was agreed at the March meeting to defer this item to the April agenda.

14. RECREATIONAL

It was agreed at the March meeting to defer this item to the April agenda.

ESBC have advised that a 20ft Sea container would require planning permission. This information has been passed to Rolleston Football Club.

15. WW1 COMMEMORATION

A meeting has been arranged by Stretton Parish Council for 7th April. A representative from Rolleston has been invited to attend this meeting.

The following email has been received from Rolleston Civic Trust for consideration

Commemoration WW1

I have been asked to put forward by Rolleston Civic Trust to the Parish Council, an idea to commemorate the centenary of WW 1.

The Royal Horticultural Society in conjunction with The British Legion and B and Q have a scheme to enable groups to plant Flanders Poppies at significant sites within towns and villages.

For example at the gateways to the built up areas, in our case:

*The bank on the double bend opposite Cross Lane and the top of Beacon Road.

*The verge at the Stretton end of the village near the brick planter.

*The verge at the Tutbury end near to the brick planter.

There are also other possible sites more centrally positioned:

*The banks of the Alderbrook.

*The area of land at the end of Anslow Lane adjacent to the Co-op.

All of these sites could be considered and there are probably more areas which could be used.

There is a section on the British Legion web site which gives the relevant information. This can be found at www.britishlegion.org.uk once on the web site type in Centenary Poppy Campaign and this should bring you to the information dealing with the project.

The seeds would have to be purchased and subsequently scattered on the chosen sites. I suspect that only a minimal amount of preparation would be required in order to sew the Poppy seeds.

I did note that part of the information suggests that care should be taken regarding the selection of sites which are in close proximity to arable fields and livestock.

The Civic Trust would be happy to join with the Parish Council, if it were thought to be a suitable project to undertake or with the backing of the Parish Council; the Civic would be prepared to carry out the project alone.

We would be grateful if you could discuss this item at the next Parish Council meeting.

As a point of interest the Civic Trust have invited Major (Retired) Edward Green to speak on Wednesday June 18th at the monthly meeting on the subject of The Staffordshire Regiments in World War 1 as part of the commemoration of the centenary.

16. JORDAN AGAR MEMORIAL BENCH

This is to be installed for Saturday 12th April to coincide with Jordan's 18th Birthday.

17. MICK BRADBURY MEMORIAL TREE

Mrs Bradbury has advised that she will be guided by the Parish Council as to what type and size tree and when they can plant it.

18. BURNSIDE PLANTERS

Cllr Sanderson asked for this item to be added to the April agenda.

19. DOG FOULING

The clerk has written to ESBC Civil Enforcements with regards to this item.

20. ROLLESTON SCOUT CARNIVAL 2014 – SUNDAY 11TH MAY

The attached letter has been received for consideration. For the past few years, a donation of £150.00 has been made.

21. REQUEST FOR USE OF THE CROFT – MAYORS CIVIC SERVICE - SUNDAY 11TH MAY

The following request has been received from Susan Siddal, PA to the Mayor and Members. This request follows a site meeting held on 2nd April attended by Councillor B Toon, Councillor J Toon and the clerk:-

“Many thanks to you, James and Beryl for meeting us yesterday which was very helpful. We would like to use the Croft please to situate the dias on for the Mayor to take the salute following the church service if that is acceptable as discussed on site yesterday with the posts removed from in front of where the dias will be situated and also the posts at the top of the Croft being removed to enable the parade to march down the track”.

“We will be parading from outside the Brookhouse Hotel from 10.30am to arrive at the church for the 11.00am service and I have arranged to have a road closure order on that road from 10.15am until 11.15am. Following the church service no road closures are required if Rolleston Parish Council allow us to use the Croft as we will then March down the Croft, take the salute and disband and walk across to the Rolleston Club for refreshments”.

“I have spoken to Mr Jacks at the Scouts to see if he will be using Elizabeth Avenue for car parking but he says he will not be doing so although that would have been very useful to use we will not have any staff to man the car park so thank you for the offer but we will have to hope that there is enough car parking spaces at Rolleston Club”.

22. ROLLESTON ON DOVE PARISH COUNCIL – ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

Attached is a copy of the year end accounts and annual governance statement which needs to be completed by members. A copy of the Parish Councils Assets register is also attached for reference.

23. COUNCILLORS REPORTS

Members will be invited to make a short report on any items that they have either dealt with or been approached with regards to since the last meeting.

24. ACCOUNTS FOR PAYMENT

The following invoices have been received for payment:-

Mrs. H Light (Salary)	2706	£763.51
HM Revenue & Customs (Tax & NI)	2707	£62.40
Mr. P Gould (Mowing Contract)	2708	£853.33
Mrs. H Light (Telephone & Internet)	2709	£42.04
Mr. J Deacon (Environmental Contract)	2710	£419.84
Mr. J Deacon (Play Areas Contract)	2711	£225.00

Rainbow Waste (Bin emptying)	2712	£255.48
Midshire Business Systems (Photocopying charges)	2713	£163.94
JRB Enterprises (Dog Waste Bags)	2714	£132.90
Navigus Planning Ltd (Letter to Planning Inspector)	2715	£60.00
Zurich (Insurance Excess)	2716	£100.00
Mr. J Deacon (Repair to Weir)	2717	£900.00

25. CORRESPONDENCE RECEIVED

- Journal of Local Planning, Issue 14 (Circulated to members via email)
- Correspondence from the Environment Agency with regards to changes to their website.
- The Anvil in the Spread Eagle Island will be painted over the weekend on 19th April. Janet Sanderson has agreed to meet the two volunteers to allow access and the clerk will lock the island again upon completion of the works.
- Complaint with regards to the height that the land has been raised to on the Meadow View development.
- Email from Mr Wardell with regards to a history research that he is undertaking to compile a list of all those from Rolleston who served in WW1.

26. ITEMS FOR THE NEXT AGENDA

Members will be invited to submit items for the May agenda.

27. UNRESOLVED MATTERS FROM PREVIOUS MEETINGS

Registration of Footpath 18, Cinder Hill sub Station,

The Chairman will move that due to the confidential nature of the business to be transacted that the Public and press should be excluded for the remainder of the meeting.

7th April 2014